

AUGUST 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 7:00 pm – City Council Meeting	8 12:30 pm – Special Civil Service Comm.	9	10	11	12
13	14 6:00 pm Special Joint Mtg. Park & Rec Comm. and Park & Rec Board 6:30 pm Electric Committee / BOPA	15 5:00 pm - Special Planning Commission	16	17	18	19
20	21 6:00 pm Tree Comm. 7:00 pm City Council	22	23	24	25 8:00 am Healthcare Cost Committee	26
27	28 7:00 pm Safety and Human Resource Committee	29 12Noon Preservation Commission Meeting	30	31		



City of Napoleon, Ohio

P.O. Box 151 ~ 255 West Riverview Avenue
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: Council President, Councilmembers, City Manager Small
From: Councilman Weitzel
cc: Mayor Maassel, City Law Director
Date: August 22, 2023

I have been given an opportunity to mitigate an issue I have had for a number of years. It requires some surgery. Therefore, I will be undertaking this intervention on September 11th, assuming all plans remain the same.

My hopes are that within a week or two I will be able to return to my duties. I'll attempt to keep up via web access and written materials during my absence. I will inform you of any change in plans or delay in recovery.

Respectfully,

R Weitzel



City of Napoleon, Ohio

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Memorandum

To: Mayor and City Council, City Manager, City Law Director, City Finance Director, Department Supervisors, News Media

From: Marrisa Flogaus, Clerk of Council

Date: August 25, 2023

Subject: Finance and Budget Committee – Cancellation

The regularly scheduled meeting of the **FINANCE AND BUDGET COMMITTEE** for Monday, August 28, 2023 at 6:30 pm has been *canceled* due to lack of agenda items.

SPECIAL MEETING AGENDA
for a Joint Meeting of the
SAFETY AND HUMAN RESOURCES COMMITTEE
with
FREEDOM, NAPOLEON & HARRISON TOWNSHIPS
HENRY COUNTY SOUTH JOINT AMBULANCE DISTRICT
AND THE VILLAGE OF FLORIDA

Monday, August 28, 2023 at 7:00 pm

Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of Minutes: May 22, 2023 (In the absence of any objections or corrections, the Minutes shall stand approved)
- 2) Discussion/Review of Townships EMS Costs and Revenues
- 3) Discussion/Action: Tactical Team
- 4) Discussion/Action: Fire Department Rates
- 5) Any other matters currently assigned to the Committee
- 6) Adjournment



Marrison Fogaus - Clerk

City of Napoleon, Ohio
Meeting Minutes of the
SAFETY AND HUMAN RESOURCES COMMITTEE
JOINT MEETING WITH
FREEDOM, NAPOLEON & HARRISON TOWNSHIPS
HENRY COUNTY SOUTH JOINT AMBULANCE DISTRICT
AND THE VILLAGE OF FLORIDA

Monday, May 22, 2023 at 7:00pm

PRESENT

Committee Members Daniel Baer-Chair, Dr. Dave Cordes, Molly Knepley
City Staff J. Andrew Small

Kevin Garringer- Finance Director
Joel Frey- Acting Fire Chief
David Bowen- Fire Captain

Others

News-Media
Napoleon Township Trustee - Kevin Gerken
Freedom Township Trustees - Denny Bockelman
Harrison Township Trustees - Vern Oberhaus, RaAnn Bauman

Recorder

Marrisa Flogaus

ABSENT

Call to Order

Chairman Baer called the Safety and Human Resources Committee meeting to order at 7:00pm.

Approval of Minutes

Hearing no objections or corrections, the minutes from the February 23, 2023 Safety and Human Resources Committee meeting were approved as presented.

Review of EMS Costs and Revenues

Bowen stated that the first page of the packets I handed out goes over the calls for service this year for the fire department in general. Then it's broken down into individual areas. I left everything in there because I want you guys to know we're not just serving the City of Napoleon. You'll also see our non-emergency transports. We did 20 this year, which shows our run numbers are down. Our run numbers are down across the board. We have slow months and busy months, so it could very easily pick up anytime. Included in the packet is also a breakdown per contracted area. On the last page, there's a correction that needs to be made. The run number ends in 2713, which is the second from the bottom. It was a 911 call that should've gone to Napoleon Township, but the wrong box was checked. I can't fix that. Only the person who generated the report can go in and fix it. Out of those non-emergency transports, only six of them were outside of Henry County Hospital. Around the time of our first meeting, I was recently named the fire chief. During that time, I told you we would revisit non-emergency

transport service. The city manager and I met shortly after to discuss our options. Now we are dedicated to Henry County Hospital when we're available. It still has to meet the criteria where we have five on duty. For example, today we had five on duty, so we ran two to Saint V's. That took about two hours and twenty minutes. During that time, it knocks our staffing down to two. Small stated that Bowen and I sat down today since it's been a dozen years since I've done the quarterly meetings. I had a hard time remembering how the quarterly meetings were run. It was basically just to give an update. We had one large expense this year. It was almost \$90,000 for cardiac monitors. Going back to the non-emergency transports. I felt it was very important that we limit those so we are able to cover our community and contracted areas. In the coming years, I can see those becoming greatly reduced. Our obligations are to the City of Napoleon and our contracted areas. I believe every single NET since our last meeting originated from Henry County. Bowen stated there was one on the 8th that was prior to us putting the directive out to staff. Small stated that our main concern is Henry County Hospital, especially with their maternity ward closing. Baer asked if the townships had any questions? Oberhaus stated that it shows no runs to Campbells. Bowen stated that it was correct, but that doesn't mean it didn't get thrown somewhere else. I will gladly search for that address. Baer asked if anyone had additional comments or items that they would like to be informed of in the future? Oberhaus asked if the major expenditures could be shared? I know we talked about a ladder truck in the past. Bowen replied that the ladder truck would be on hold for a while. Just because it's not a first out piece of apparatus. There has been talk about an engine because engine 805, our reserve engine, is 30 years old and our lead engine is a 2007. We're in the process of specing one right now. It's a 3-4 year wait depending on the vendor. Not to mention price increases. Plus new emission standards. There's a lot of different things up in the air about what we're going to do and how we're going to do it. Oberhaus asked about the emissions? Bowen replied that they are trying to push electric. At the fire department conference in Indianapolis's they unveiled an all electric fire engine and the first person to buy one was the City of Los Angeles. There's a lot of things in talks, but right now that's all there is. We have to get a plan together first, which is part of the reason I brought it up. Our responsibilities to you are just as important as the City of Napoleon, which is why we always have an open door. Like I said at the first township meeting, my car and shirt may say the City of Napoleon, but you guys are just as important. Oberhaus stated that we appreciate that. Baer stated, just for clarification, that it takes 3 years to order a fire engine? Bowen replied correct, that's if we order it today. Cordes asked if there was an accurate cost for it being that far out? Bowen replied that once we signed a contract, the price would stay the same no matter the cost of inflation. I was guaranteed that by one vendor. I'm meeting with another vendor next week and another the following week. One more thing to clarify is that there are no address listed for Harrison County. Our software updated, so I can get you those addresses if you would like. It's not protected under HIPPA as it's a public record. If anything arises before the next meeting everyone should have my email address. Please feel free to reach out. Baer stated that the next meeting should be in August.

Review of Agreement for NW Ohio Special Response Team

Mack stated that this concept has been around in our office for some time. The first page of the handout I gave you is a timeline. Back in 1999, we started a tactical element team, which is a 5-6 member team that we utilized for high risk warrants. I was team commander for a long time.

When I stepped into the chief role, Lieutenant Legg became the commander. In the last 10 years, we have been able to utilize Wauseon PD for mutual aid. A 5-6 member team is just not enough personnel. You start to run out of people when you're searching houses, especially if there's any conflict. Early last year, conversations were directed at me from area chiefs and sheriffs regarding a regional concept to pull resources. Outside of Lucas County there is no tactical team. The MAN Unit specifically does drug arrest warrants. In Williams, Fulton, Defiance, Paulding and Henry County we have the only team. To get a team here from Lucas County you're looking at an hour or more for response times. We really started talking about this at our MAN Unit Committee meetings last year around the 3rd quarter. Legg and myself were approached by county sheriffs and chiefs about moving forward with a regional team and they wanted us to run it. They actually made a motion for us to be the commander of the team if it gets approved. At that point I started talking to Joel Mazur, the city manager at the time. I did include Harmon and Garringer in those emails as well. I wasn't pushing super hard, but Paulding County had an incident not too long ago. With all the headlines about mass casualty incidents, it has become very apparent to local chiefs and sheriffs that we need to do something to have more capability in this area. The next page talks about important notes, including fiscal operations. One of the items we need to determine is who the fiscal officer will be. This would not be a start of funds for the City of Napoleon. Currently, I budget a couple thousand dollars for our tactical team each budget cycle. This isn't us funding a team for the area. It will be much like the MAN Unit where we sign to be part of a much bigger element. Garringer has agreed to be the fiscal operator. There are some agreements that would need to be bounced back and forth. A lot of our research came from other regional teams in Ohio. There are many different structures that you can use. Some have very small fees, while others have very large fees. For the MAN Unit, you pay for your membership, personnel, and liability insurance. What it boils down to is that each department would take care of its own people and assets. I don't have a lot of solid information at this time because I wanted to pitch the idea to Council before looking too far into it. The idea is not to charge for the first couple years because most departments would have a high start up cost to get their personnel outfitted. Things that we already take care of will be new to other jurisdictions. Further down the road it would cost a few thousand dollars for agencies to be members. That money wouldn't be spent by us. It would go into a fund to pay for things we need as a team, for example, a vehicle. The game plan for liability is to get legal involved. The idea would be for each department to take care of itself, much like the MAN Unit. The Control board would be the MAN Unit as of right now. Termination of an agreement is something that Garringer and I talked about. We'd have to come up with some language that would allow the City of Napoleon to have an out if we decided to not be the fiscal officer or not be part of the team. Essentially, we are in the driver's seat. If we want something, we need to put it in the contract. There's nothing that says we have to do anything. We already have a small team and can continue to use our assets. If we look at the page of the handout with recent trends in 2023 we have over 200 mass casualty instances and are only 5 months into it. There were 47 mass shootings in 2022. There were 50 active shooter scenarios in 25 different states with over 300 casualties. That's the reality of what society has come to. Since Columbine in 2013 there have been 5404 mass shootings. Believe it or not these are happening in small-town America not just in bigger cities. As for basic operations will be following the same standards that we already have, which is the National

Tactical Officers Association. We've also looked at other MOU's and regional agreements from the state of Ohio. The next page of the handout gives information about the National Tactical Officers Association. There are different levels of swat teams, and tactical elements. Our tactical response team was formed to address deliberate rescue missions. We would not be a hostage rescue team. That is your tier 1 swat team, which has full-time officers. We would be a tier 2 swat team, which is pretty much what we're right now. I included a generic number of 19 members, which is the minimal standard. With the 5 to 6 counties, we would be looking at more than that. Fulton County alone gave me a letter saying they would put four people on. The following page of the handout shows what the team would be used for. The incidents would include threat assessment, mental health, barricaded subjects, search warrants for narcotics or other various crimes and arrest warrants for violent felons. More often than anything we're dealing with barricaded subjects. Our team wouldn't have snipers. On the next page of the handout, you would see our mission parameters. We would be primarily focused on tactical operations, which would include arrest warrants and search warrants. Our team would have a tactical medic. In this day of age, it's not normal to have a team without one. A tactical medic goes to the extra training so that they can go into the hot zones where there's gunfire if need be. They are there for officer wellness and suspect wellness. They can be used for any type of call if someone gets a minor injury. Early in my Chief-hood we had a barricaded subject and Napoleon Fire had a tactical medic, assistant chief Stirz. He came with us to watch our officers just to make sure they were hydrated and taken care of. We would do crisis negotiations, which I think has to happen nowadays. This would include verbal de-escalation. The biggest piece with barricaded subjects would be the negotiations. The final page of the handout basically says what we have to do to become operational. One is being an authorization from city Council. If I weren't to be the one running the team, I would definitely be asking permission to be part of the team. It would be beneficial for our team and our department could become members. This isn't something that you fast roll into as there's MOU's that would need to go through different legal departments in each jurisdiction. The next big piece is training. We train almost every month as of now. For over a year we've been offering local officers that are interested in the team or individuals who are swat certified trying to stay current to attend. There would have to be a selection process and we would have to figure out what that process would be. Also, we would need to talk about equipment. Our office has almost all the equipment we need for our officers other than a vehicle. Currently we use our existing fleet. In my opinion there is nothing that my office would need for the equipment piece other replacing current equipment wear and tear. For other departments the start up equipment will cost them a few thousand dollars. As you all know it's not easy to get supplies in this day of age. The handout provided has letters of support from other jurisdictions. Baer stated threats aren't just happening at schools, but hospitals, libraries and any place with people. Mack replied yes it's any place that has a group of people is targeted in today's world. We can't say were in Napoleon so were safe. That's a double edge sword. It's not just our residences. Were such a transient population anymore it could be someone traveling through. Mental health is definitely something my agency takes seriously. They try to deescalate as many scenarios, but it's not uncommon to have a barricaded subject call. One of the scariest calls I've ever had was a few years ago and it was a barricaded subject. Having a team in that scenario who could have freed up road units would have been nice. Our team was

there, but it wasn't necessarily a team as it was all of our officers. To have a team where you can pull resources from the other agencies to free up road resources would be beneficial. This would be a slow process and probably not operational for a year at least by the time we would get through all the different approvals and trainings. Baer stated to me it sounds like something that needs to be started. We're not Toledo, Lima or Fort Wayne, but that doesn't mean we're not having issues. Just in what I do I see a lot of potential. Mack replied I appreciate that. Just in the time I've been chief there's been two incidents where subjects had guns that were very public. There's probably more that I'm not thinking of, but one was near Rite Aid and the other was down the street near Sheffield area. It's getting to expense. I can't dedicate any more resources to our team and I don't have the personnel. You really need a team of 15-20 people to come on scene and do some of these special operations, so that your road guys can slip back to cover the road. Baer stated with mental health situations the councilor and agencies can only do so much. Almost every one of these incidents that you hear about relate to mental health, whether is depression, anxiety or etc. You can't just commit them into an institution. Mack stated with a lot of these incidents you don't see the tactical team on site right away unless there a full time team. In the event we have an incident my office is going to be maxed out just handing the initial piece. Currently, we're relying on Lucas County, Lima or Putnam County team. Down the road there is big upside with funding for to a regional tactical team through grants. That would be approached by whoever's running the team at the time. Legg stated we've had a tactical team for many years. I've been on the team for about 15 years and when Chief Mack stepped down as commander I took it over. We have a very good group who is very dedicated. These other agencies want that. They want their people to be with us. Wauseon doesn't even have a team anymore and they were the closest team to us. Our teams been counted on a few times by Fulton County Sheriff and other agencies. I think this concept will be beneficial to all of us and to have that group of people agree to wanting us to run this is a big deal. That can't be downplayed. Chief Mack has worked for many years to get our team the respect that it has. We train and don't gripe about it. We train extra and go extra. If training goes over a bit we don't complain because we feel that training is that important. I want this new team to have the same outlook. You can't have a team without training and that's going to play a role on who can be on the team. When you have a call out, it's beneficial to have 19-20 people, but we don't have that many people. Agencies still have to cover the road, so even if we had 30 members, we wouldn't get them all. I think it's a win win we just have to go forth and do the work to get everyone on board. Small stated, I support the efforts of Chief Mack and Assistant Chief Legg in moving forward with this. There are certain questions that need to be answered in terms of equipment. Chief Mack mentioned a vehicle. Where would all this equipment reside? We're busting at the seams in our facilities currently. Mack replied I don't have an answer for that due to the vehicle being so far down the road. Small stated I know they want to get going and I understand the need for it. We have a hard time manning open positions on the road already, so any support from a regional team would be beneficial. I wanted to get the committee's feedback to see if it was something we should move forward with. Baer asked Harmon for his opinion? Harmon replied at the initial stage, I have some concerns. My concerns are there and present when we go out of the jurisdiction. The one really standing out is if we are training and leading the group are we taking on additional liability than other agencies? I think I can get it answered in a phone call to our insurance company. Mack

replied I can't speak on facts, but I know Garringer made some phone calls to our insurance company and Sheriff Roy Miller has made some calls to his. Like I said, we're in the driver's seat. We as a City have to be comfortable with every aspect of this. There's sections that need to go into the MOU's and contracts. I will not be spearheading this if I don't have full support from everybody. I'll just report back that someone else will have to step up. Harmon replied my intention isn't to torpedo this. Mack replied I understand. Small stated I'm concerned with the amount of time and effort it will take from our police department to manage this on top of our day to day operations. I'm concerned about the additional load. Cordes stated I'm concerned if something goes wrong. Harmon replied even if zero Napoleon members were on scene, we run the risk of liability due to being in charge. Mack replied with the Man Unit we take liability for the individual that we send. Any time that we have mutual aid, both departments assume some responsibility. Cordes asked about cost? Mack replied specifically for Napoleon we wouldn't see any more cost than we already have. Cordes asked about the vehicle? Mack replied when that does happen it would be a regional thing. The way most MOU's are written its paid for by a fund that have been paid into by the agencies. The fees that we would require from the other agencies would pay for those operational costs. Some of the MOU's state that if the team disbands, the purchases are taken over by the fiscal agent. This can be discussed at a later time. There won't be any money for the next 7-10 years unless they choose to go with a significant buy in like \$20,000. It's not something the City of Napoleon would see for a long time. I have some tactical gear replacements that I budget for every year. Ideally as team members roll out we wouldn't replace their spots on the team. Eventually we would have 3-4 officers on the team like every other agency. Right now we have 4 officers that are operational, one on medical leave and Legg as the team leader. I don't want to push this. It's an honor to be asked buy all the different chiefs and sheriffs, but I want us to be comfortable with this before we move forward. I have some rough drafts that I sent to staff members from other jurisdictions, but we haven't put pen to paper. Knepley stated I definitely think this is worth looking into especially with the time we are living in. I think it's pretty neat that Napoleon's been asked to lead this. Kudus to you guys. Baer stated I like this idea. It might be because I see more of it than the next guy. My number one concern is the legal aspect. At this point in time would we need to make a motion to refer to Council or wait until we have more information? Small replied at this point I wouldn't request a recommendation to Council. I just wanted to see what this body thought. From what I gather it's certainly something we should continue to look into. Baer stated correct. I think we should continue the research and revisit it in 2-3 months. I think it's needed, but I just think we need a little bit more information. The fact they want you to run this is a plus for Napoleon. That means you guys have a really good reputation. Cordes asked about the MAN Unit? Mack replied it's a control board. They have their own policies and procedures. Every jurisdiction that's a member pays \$25,000 a year. The MAN Unit has been around for a long time. They have employees paid for from the fund for management of the team like an administrative assistance. We meet as a group once a month and there are official meetings required by the grants every quarter. Small asked if it's an agency that is separate from any municipality? Mack replied no it's under the umbrella of Defiance County. Defiance County employees the commander of the team, accepts the main liability of the assets and facility. Cordes stated I think this sounds like a great idea. As for a time frame for this I think it depends on when Harmon can get answer for his questions and when the city manger can get

more information. I think it's a great idea to discuss this again before bringing it to full Council. Mack replied that's fine with me. I didn't anticipate this to move fast. Our office is just as concerned with the factors as you are, which is why it took me over a year to bring it here. Everyone understands as they would all have the same process to go through.

Adjournment

Motion: Knepley

Second: Cordes

To adjourn the Safety and Human Resource Committee meeting at 7:54 pm

Roll call vote on the above motion:

Yea- Baer, Cordes, Knepley

Nay-

Yea-3, Nay-0. Motion Passed

Approved

Dan Baer- Chair

City of Napoleon, Ohio

PRESERVATION COMMISSION

Meeting Agenda

Tuesday, August 29, 2023 at 12:00 pm

NPC-23-03

CERTIFICATE OF APPROPRIATENESS
The Emporium – 130 E. Clinton Street

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

1. Call to Order
2. Approval of May 2, 2023 Minutes (In the absence of any objections or corrections, the Minutes shall stand approved.)
3. **NPC 23-03– The Emporium- 130 E. Clinton Street**
An application has been filed by Steve & Julie Busch of The Emporium located at 130 E. Clinton St., in the City of Napoleon, Ohio. This applicant is requesting to place exterior unattached sitting deck on the West side of the building. The deck will extend from the existing side rear door of the building with the measurement of 10' feet by 10' feet, in depth and length. The setbacks of property line will be within the normal parameters of 7' feet from the side and 15' feet off the back property lines. This would be located in a C-1 General Commercial and Preservation district. The request is pursuant to Chapter 1138 of the Codified Ordinance of the City of Napoleon, Ohio.
4. Any other matters to come before the Commission.
5. Adjournment.



Marisa Flogaus - Clerk of Council

City of Napoleon, Ohio
PRESERVATION COMMISSION MEETING MINUTES
NPC 23-02
Tuesday, May 02, 2023 at 5:00pm

PRESENT

Committee Members Chris Peper-Chair, Kevin Milius, Terry Holman

Clerk of Council MARRISA FLOGAUS
City Staff Kevin Schultheis- Zoning Administrator
 Jason Maassel- Mayor
Others News Media
 Brian Tilse

ABSENT

Committee Member Marvin Barlow, Gabe Pollock

CALL TO ORDER

At 5:01 pm, the Preservation Commission meeting was called to order by Chairman Peper.

APPROVAL OF MINUTES

The Minutes from the March 14, 2023 Preservation Commission meeting we approved as presented.

NPC 23-02 (Henry County Historical Society) – 229 W. Clinton Street

Peper read the background for NPC 23-01. An application has been filed by Brian Tilse of the Henry County Historical Society. The applicant is requesting the removal of an existing sign in the front yard along Clinton St. and Install Historic City Lamp post in corner of upper yard at the corner of Webster and E. Clinton St. The request is pursuant to Chapter 1138 of the Codified Ordinance of the City of Napoleon, Ohio. The Property is in a C-1 General Commercial Zoning District and is within our Preservation district.

Peper asked if the lamp post was authentic? Tilse replied that's what I'm told. Peper asked if it was gas? Tilse replied I'm not sure. I actually haven't physically touched it. All I've seen is a picture. Peper asked if it was found somewhere in this area? Tilse replied a person in Defiance had and restored it. Schultheis reported the lamp post won't be in the right of way. Holman asked how tall it was? Tilse replied I would have to guess 10-12 feet. Holman asked how big the sign will be on the lamp post? Tilse replied I haven't gotten that far. It's not going to be huge. It would probably have to be smaller than what is there now. Holman asked if the sign was going to say Historic Society or Dr. Bloomfield House? Tilse replied both. Peper stated it look great. I think it'll go along a lot better than what's there since it's a historical district and your putting up a historical post. I don't know how much better you can get then that. Holman asked if permission from the neighbors had to be obtained? Schultheis replied no. That's what the notifications and mailings are for. Holman asked how long this would take? Tilse replied I would hope to have it done this summer, but I won't make any promises. I'm doing it myself and it's going to take me some time.

Motion: Peper

Second: Holman

to approve NPC 23-02, to remove an existing sign in the front yard along Clinton St. and Install Historic City Lamp post in corner of upper yard at the corner of Webster and E. Clinton St

Roll call vote on the above motion:

Yea- Milius, Holman, Peper

Nay-

Yea-3, Nay-0. Motion Passed.

MISCELLANEOUS

Holman stated I said something to Schultheis before the meeting, but do we always have to start at 5:00pm? The only way I was able to be here tonight is because my game was canceled. Is it a possibility that we could meet over lunch? Schultheis replied that would fit well with me. Peper replied me as well. I don't know how difficult it would be to get people here who wanted to apply. Schultheis replied I could put a selection of times in the email that work and you guys can decide. Today the representative here was the builder not the actual Society. If we need to have someone here we could work it out. Peper replied Tilse's on the board of the committee and very active in the Historical Society. Let's look into being more flexible. I like that idea.

ADJOURN

Motion: Holman

Second: Milius

to adjourn the Preservation Commission meeting at 5:11pm

Roll call vote on the above motion:

Yea- Milius, Holman, Peper

Nay-

Yea-3, Nay-0. Motion Passed.

Approved

Chris Peper - Chair



City of Napoleon, Ohio
Kevin Schultheis, Zoning Admin.
Code Enforcement

*255 West Riverview
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com*

July 28, 2023

NPC-23-03

**Certificate of Appropriateness
For The Emporium
130 E. Clinton St.**

Memorandum

To: Members of the Napoleon Preservation Commission
From: Kevin Schultheis, Zoning Administrator / Code Enforcement Officer
Subject: Certificate of Appropriateness
Meeting Date: October 25, 2022 @ 4:30 PM
Hearing#: NPC-23-03

Background:

An application has been filed by Steve & Julie Busch of The Emporium located at 130 E. Clinton St., in the City of Napoleon, Ohio. This applicant is requesting to place exterior unattached sitting deck on the West side of the building. The deck will extend from the existing side rear door of the building with the measurement of 10' feet by 10' feet, in depth and length. The setbacks of property line will be within the normal parameters of 7' feet from the side and 15' feet off the back property lines. This would be located in a C-1 General Commercial and Preservation district. The request is pursuant to Chapter 1138 of the Codified Ordinance of the City of Napoleon, Ohio.

Application for Public Hearing

City of Napoleon, Ohio

I/We hereby request a public hearing to consider the following:

Planning Commission

(MZON 100.1700.46690)

- Conditional Use
\$125.00
- Amendment
\$125.00
- Subdivision in City
\$75.00 + \$5.00 each, after two
- Preliminary Plat of Development
\$125.00
- Alley Vacation
\$25.00 + publication cost

Preservation Commission

(MZON 100.1700.46690)

- Certificate of Appropriateness
\$25.00

Board of Zoning Appeals

(MZON 100.1700.46690)

- Certificate of Zoning
\$25.00
- Re-Zoning
\$125.00
- Variance
\$125.00
- Administrative Appeal
\$50.00

Address of property:

127 East Clinton Street, Napoleon, Ohio 43545

Description of request:

Free Standing Deck - parking lot area
Between Emporium + THE ELKS

OWNER(S) NAME (PRINT)

Julie M. Busch

ADDRESS- CITY, STATE, ZIP

127 East Clinton St ~ Napoleon, Ohio 43545

PHONE NUMBER

419-579-0357

(Home - 821 Haley Avenue)
Napoleon, Ohio
43545

SIGNATURE

Julie M. Busch

*****Public hearings are held on the second Tuesday of each month; this petition must be filed with the Zoning Administrator thirty (30) days before the public hearing date. All plans, plats, deeds and other requested information must accompany this application before the hearing will be scheduled.*****

APPLICANT MUST BE AN OWNER OR AN AUTHORIZED REPRESENTATIVE EVIDENCED BY LETTER OF APPOINTMENT.

APPLICANT NAME (PRINT)

Julie M. Busch

ADDRESS

821 Haley Avenue

APPLICANT SIGNATURE

Julie M. Busch

CITY, STATE, ZIP

Napoleon, Ohio 43545

PHONE

419-579-0357

Hearing #:

Hearing Date:

Zoning District:

Office Use Only

Batch #

Check #

Date



City of Napoleon, Ohio

*255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com*

Memorandum

To: Parks and Recreation Board
cc: Mayor and City Council, City Manager,
City Finance Director, Law Director,
Department Supervisors, News Media
From: Marrisa Flogaus, Clerk of Council
Date: August 25, 2023
Subject: Parks and Recreation Board

The regularly scheduled meeting of the **PARKS AND RECREATION BOARD** for Wednesday, August 30, 2023 at 6:30 pm has been CANCELLED due to lack of agenda items.